

**Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions**
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2013-14

I. Details of the Institution

1.1 Name of the Institution

MGV'S ARTS AND COMMERCE COLLEGE, YEOLA,
TAL. YEOLA DIST. NASHIK-423401 (MS)

1.2 Address Line 1

VINCHUR ROAD

Address Line 2

City/Town

YEOLA

State

MAHARASHTRA

Pin Code

423401

Institution e-mail address

jrcollyeola@gmail.com

Contact Nos.

02559-266269, 265610

Name of the Head of the Institution:

Dr.HARISH PANDHARINATH ADKE

Tel. No. with STD Code:

0253-2511256

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71.60	2004	5yr
2	2 nd Cycle	app	-	-	-
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and ✓ Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 submitted to NAAC on (292-17/10/2013)
- ii. AQAR 2011-12 submitted to NAAC on (343-11/11/2013)
- iii. AQAR 2012-13 submitted to NAAC on (393-20/12/2013)
- iv. AQAR 2013-14 submitted to NAAC on (318 -17/12/2015)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

SAVITRIBAI PHULE PUNE
UNIVERSITY, PUNE-7 (MS)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

19

2.2 No. of Administrative/Technical staff

19

2.3 No. of students

1305

2.4 No. of Management representatives

10

2.5 No. of Alumni

230

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

05

2.9 Total No. of members

12

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Faculties are encouraged to attend national/international conference as well as they encourage to research activities	02 faculties completed Ph.D. research. 04 faculties submitted their proposal for minor research to SPPU Pune

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management has appointed IQAC committee in the College, according to guidelines given by the management . IQAC runs the various activities for promotion of academic and research activities.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	----	----	----	----
PG	02	----	----	----
UG	06	----	----	----
PG Diploma	----	----	----	----
Advanced Diploma	----	----	----	----
Diploma	----	----	----	----
Certificate	----	----	----	----
Others	----	----	----	----
Total	08	----	----	----
Interdisciplinary	----	----	----	----
Innovative	----	----	----	----

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02 (CBCS)
Trimester	----
Annual	06 (as per SPP University pattern)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

According to university guidelines syllabus has revised syllabus for first BA/BCom as per the affiliated University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	09	09	01	---

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
09	---	09	--	01	--	--	--	19	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	--	--
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	03	05
Presented papers	10	14	04
Resource Persons	--	01	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT is used with LCD projector for teaching

2.7 Total No. of actual teaching days during this academic year

210

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations are conducted by SPP university and college follows the instructions

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

09		
----	--	--

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	208	00	18	54	27	47.60
B Com	111	03	20	27	12	55.85

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

After establishment of IQAC, we continuously evaluate teaching learning activities, faculties are encouraged to participate research projects, research projects, research activities. In 2004 we had 1 faculty with Ph.D. but till today 07 faculty members are Ph.D.

2.13 Initiatives undertaken towards faculty development Yes

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	03

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	--	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members are encouraged to apply for Minor Research Project and Major research projects and motivated to publish their research papers in State, National and International journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	---
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	-- --	--	--	--
Sponsoring agencies	--	-- --	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

08

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Lecture series organized for senior citizens under student welfare scheme, as known as Bristol Jaykar Vyakhyannamala
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.5 acres	--	--	4.5 acres
Class rooms	16	--	--	16
Laboratories	01	--	--	01
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	100000	-	By own	
Value of the equipment purchased during the year (Rs. in Lakhs)	100000	-	By own	
Others	100000	-	Assistans from palaning and development department SSP University	

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9566	711386	662	93112	10228	804498
Reference Books	11533	1411060	69	88268	11602	1499328
e-Books	-	-	-	-	-	-
Journals	55	17809	00(Cont. Sub.)	5123	55	22932
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	16	01	01	01	-	10	02	04
Added	-	-	-	-	-	-	-	-
Total	16	01	01	01	-	10	02	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Yes- workshop was organized by SPP university for Teaching & Non-teaching staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,00,000
ii) Campus Infrastructure and facilities	50,000
iii) Equipments	40,000
iv) Others	10,000
Total :	2,00,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

According to feedback received by students IQAC provides instructions to faculty for enhancement of teaching – learning process.

5.2 Efforts made by the institution for tracking the progression

Monthly meeting is arranged by the IQAC

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1289	16	-	1411

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	767	54.35		644	45.65

Last Year								This Year							
General	SC	ST	NT	OB C	SBC	Physically Challenged	Total	General	SC	ST	NT	OBC	SBC	Physically Challenged	Total
860	104	27	79	88	45	0	1203	759	105	40	103	350	53	01	1411

Demand ratio **1:1** Dropout 62.65%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The college is having career guidance cell

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	250	30	150

5.8 Details of gender sensitization programmes

The college is having women redressal cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	26	20800
Financial support from government	1279	980535
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

BAHUJAN HITAY BAHUJAN SUKHAY EDUCATION FOR MASSES

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Yes

6.3.2 Teaching and Learning

Yes

6.3.3 Examination and Evaluation

Yes

6.3.4 Research and Development

YES – 4 FACULTIES ARE RESEARCH GUIDES

6.3.5 Library, ICT and physical infrastructure / instrumentation

YES

6.3.6 Human Resource Management

--

6.3.7 Faculty and Staff recruitment

AS PER STRICTLY NORMS LAID DOWN BY UGC, STATE GOVT. OF MAHARASHTRA AND UNIVERSITY THROUGH SPP UNIVERSITY AND MANAGEMENT

6.3.8 Industry Interaction / Collaboration

YES- ENZO-CHEM FACUTORIES PRIVATE LTD.

6.3.9 Admission of Students

ONLINE ADMISSION PROCESS

6.4 Welfare

Teaching	STAFF CREDIT CO-OP.CREDIT SOCIETY
Non teaching	STAFF CREDIT CO-OP.CREDIT SOCIETY
Students	STUDENT WELFARE BOARD /SPP UNIVERSITY & mgv MANAGEMENT

schemes for

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Principal of management
Administrative	-	-	Yes	Principal of management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

University and college declares within 45 days

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Choice based credit system is implemented by SPP University from academic year 2013-14. At PG level.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Yet Not

6.11 Activities and support from the Alumni Association

Yes

6.12 Activities and support from the Parent – Teacher Association

Yes

6.13 Development programmes for support staff

Yes

6.14 Initiatives taken by the institution to make the campus eco-friendly

Yes

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Yes, upto certain extent, awareness is created among the teaching and non-teaching staff.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Yes- Conducting various meeting with heads of the department, preparing academic calendar, time to time follow up is taken by principal.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Highest percentage of attendance.
2. Effective implementation of EARN and LEARN SCHEME

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Environment awareness lectures are arranged

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strenght –1. Students attendance ratio is satisfied. 2. Regularity and punctuality of faculties

Weakness – College is located in semi-rural area, therefore it is difficult to organize various national and international events and functions.

Opportunity – Our college is aviating for benefits of RUSA and Kaushalya Vikas Yojana.

Threat - In ability to start self financing courses due to inadequate rain fall from last decade so socio-economical condition of the society is below poverty line but college is going to accept the challenge with the help RUSA and Kaushalya Vikas Yojana.

8. Plans of institution for next year

Introduction of certificate courses in English, Marathi, Taxation.

Psychology and Geography will be started at spl. Level

Name Dr. R.Z.Pahilwan

Name Dr.H.P.Adke

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
