



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	MAHATMA GANDHI VIDYAMANDIR'S ARTS AND COMMERCE COLLEGE
Name of the head of the Institution	Dr. BHAUSAHEB VITTHALRAO GAME
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02559266269
Mobile no.	9011027605
Registered Email	jrcollyeola@gmail.com
Alternate Email	bvgame@rediffmail.com

Address	VINCHUR ROAD
City/Town	YEOLA
State/UT	Maharashtra
Pincode	423401
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Gopinath Dinkar Kharat
Phone no/Alternate Phone no.	02559265610
Mobile no.	9960369291
Registered Email	gdkharat@gmail.com
Alternate Email	gdkharat20@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous	http://acollegeyeola.com/download/AQARYeola2017-18MHCOGN11023.pdf

Academic Year)	
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://acollegeyeola.com/download/yeola_college_Academic_Calender_2018_19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	71.60	2004	03-May-2004	02-May-2009
2	B+	2.62	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC

01-Aug-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting - I	11-Jul-2018 1	11
Organization of Workshop on New Accreditation Process	31-Jul-2018 1	30

IQAC Meeting - II	16-Oct-2018 1	12
Uploading of College Data to the Management Information System of MHRD Portal, Government of India	02-Nov-2018 1	1
Submission of AQAR 2017-18	31-Dec-2018 1	1
IQAC Meeting - III	31-Jan-2019 1	11
IQAC Meeting - IV	11-Mar-2019 1	10

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Community College	UGC	2018 242	1900000
Institution	Share of Scholarships	Government of Maharashtra	2018 244	2605995

[View File](#)

9. Whether composition of IQAC as per latest NAAC guidelines

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<ul style="list-style-type: none"> • IQAC introduced Weekly Teaching Report, Monthly Teaching Report and Annual Teaching Plan. • Academic and Research Committee under IQAC promotes academic and research activities. • 	

Scrutiny and forwarding of applications for promotion under career advancement scheme of teachers. • Proposals of Seminar and Research Projects forwarded to concern university and UGC. • Research Publication in UGC approved reputed Journals

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Introduction of new courses	Diploma Course in Advance Yeola Paithani started in College as per the guidelines of NSQF under Community College.
Information and guidance of Fellowships and Research projects	02 ASPIRE Research proposals submitted to SPPU. 02 student pursuing Ph.D. under Prin. Dr. B. V. Game
Organization of Seminar and Conferences	02 proposals of Seminars submitted to SPP University
Guidance and counseling of SPPU Scholarships	46 Students of various categories benefited under the scholarships of SPP University
Encouragement to academic improvement	02 faculties are Ph. D. Guide, 07 faculties are pursuing Ph.D.
Encouraging faculties for publication	36 research papers published in UGC approved reputed journals.
Encouraging faculties for research projects	02 minor research projects are in progress
Preparation of Student Satisfactory Survey	Student Satisfactory Survey is prepared by IQAC
Paper Presentation	04 papers presented in international conference and 17 in national seminar by the faculties

[View File](#)

14. Whether

AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th data-bbox="113 228 1050 280">Name of Statutory Body</th> <th data-bbox="1050 228 1984 280">Meeting Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="113 280 1050 332">College Development Committee</td> <td data-bbox="1050 280 1984 332">21-Dec-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Committee	21-Dec-2019
Name of Statutory Body	Meeting Date				
College Development Committee	21-Dec-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	13-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief	Yes, Partial Information Management System exists in college. The College operates Management Information System for the smooth functioning and information to different stakeholders such as faculties, student and non teaching staff . • Vrudhhi software is used for maintaining administrative and				

descripiton and a list of modules currently operational (maximum 500 words)	<p>academic record. • College apply Management Information System through circulars, social media and electronic announcement system. • College Whats App Group created for forwarding the latest news, notices, information and publicity. • Notices displayed regarding meetings, celebration of days, holiday, examination for the information of faculties, non teaching staff and student. • College Website, SMS service and email are used as instruments of information system for the information and communication with Government, University Grants Commission, Management,University, Faculties, Non teaching Staff and student.</p>
---	---

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Internal Quality Assurance Cell plays vital role in preparation and implementation of academic calendar and curriculum. • At the beginning of each academic session, college prepares its proposed academic calendar through academic calendar committee, which is uploaded on the college website. • The proposed academic calendar is prepared according to the teaching days and syllabus. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal and University examinations, curricular, extension related and co-curricular activities. • Faculties exercise orientation of newly admitted students to make them aware of the mechanism for curriculum delivery, importance and implementation. • Every department prepare their own academic calendar and annual teaching plan accordingly college calendar and subject wise syllabus. • Teachers prepare their monthly and weekly "teaching plans" according to the number of lectures and chapters allotted in the university syllabus for each topic • Teachers apply chalk and talk method as well as use of power-point presentation in the class for effective and successful teaching learning process. • Syllabus oriented Books, reference books and clips from magazines and newspapers used as per the necessity of chapter and topic. • Class tests, Tutorials and home assignments taken as per the syllabus. • Syllabus base sensitive issues discussed in the classroom. • Random attendance is taken in the class and the record is maintained by particular department. • Curriculum of Choice Base Credit System applied for PG classes as per the guidelines of the University. • Commerce department arrange industrial and study tour while Geography department organize educational tour for the effective implementation of the prescribed curriculum. • Faculties contribute in the formulation of

university syllabus through written suggestions. • faculties participate in orientation and refresher courses to improve teaching and academic performance. • College publish prospectus which gives information of curriculum to the student. • College conducts student satisfactory survey which is the part of feedback. • Choice Based Credit System is implemented for PG Classes as per the guidelines of University Grant Commission and Savitribai Phule Pune University. • The Savitribai Phule Pune University prepares change in curriculum as per the changing demand and the college follows it. • Our college proposed new subjects at special level. Diploma in Yeola Paithani as the part of skill education is sanctioned under Community College Scheme and it is started in College as per the guidelines of NSQF in the year. • Interactive sessions are organize for identify students problem. • Special care is taken to identify the problems of slow learners. • The college has a rich central library and many departments have their Departmental libraries too for the benefit of the students. A good number of Journals (Arts and Commerce) are subscribed by the college. Seminars and expert talks are arranged regularly for advance studies.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NA	Advance Diploma in Yeola Paithani	01/08/2018	480	Employment and Entrepreneurship	Production and Marketing

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	NIL	15/06/2018

[View File](#)

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Economics	15/06/2018
MCom	Business Administration	15/06/2018

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	50

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Gandhi Vichar Dhara - Written Examination	02/10/2018	100

[View File](#)

1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Bachelor of Commerce	510
MCom	Master of Commerce	42
BA	Bachelor of Arts	178

[View File](#)

1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Teaching learning process related feedback is received from students based on the questionnaire prepared and approved by the Internal Quality Assurance Cell of the college. The student's feedback is collected manually. Then the received feedback is analyzed by the Internal Quality Assurance Cell and it is also forwarded to the Head of the institution with necessary suggestions. Feedback on the teaching learning process collected randomly from

students of Under Graduate and Post Graduate departments of the college after declaration of results of the academic year 2018. The Feedback forms were given to the undergraduate and postgraduate students. Students were encouraged to give their own feedback for the improvement of the teaching and learning process. Feedback of 150 Students is collected and analysed for the year 201819. Teachers give report of informal and formal feedback to the head of the institution on academic and administrative issues. Anti Ragging and Discipline Committee and Redressal Cell receive feedback from students through class campaigns. Teacher parent meet also instrumental for the overall development of the student. Our college plan to launch online feedback system from next year. □ Nature of Feedback • The questionnaire in particular format was supplied to students. • UG and PG Students of all departments gave their responses through filled questionnaire. • After collection of all questionnaires the rating given by the students towards all questions were calculated in terms of percentage. Students Feedback Report: 2018 19 Overall Feedback Analysis Report: Feedback of 150 Students is collected and analysed The Average performance was found ranging good to excellent in terms of score. But in few courses improvement is required by the faculties. Questionnaire for the Feed Back 1. Syllabus Content of each Course 2. Coverage of the Course Syllabus 3. Course Understanding 4. Applicability of the Syllabus 5. Learning values in terms of knowledge and skills 6. Clarity and relevance of Educational material 7. Library Facilities as a source material 8. Student Involvement in Class room Activities 9. Innovations in Teaching and Learning 10. Updating of Course Knowledge

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	48	13	13
BA	Hindi	48	30	30
BA	Marathi	48	31	31
BA	Politics	60	55	55
BA	Economics	60	49	49
BCom	Marketing Management	120	86	86
BCom	Cost and Works Account	120	62	62
MA	Economics	60	31	31

MCom	Business Administration	60	56	56
-------------	--------------------------------	-----------	-----------	-----------

[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1209	141	16	4	4

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	6	4	1	0	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the departments of the institution. Mentoring of students is based on the following objectives: • To improve the connectivity of teacher and student. • To identify and address the problems faced by slow learners and first year student. • To create healthy educational environment. • To promote confidence of the student. • To decrease the student dropout rates. • To prepare students for the competitive, challenging and changing world. • To identify and solve the problems of slow learners. • To encourage the students for participation in academic extracurricular and social activities. • To provide educational and personal counselling to the students. • To develop student personality Practice Institute admits students from various socioeconomic backgrounds, students from rural, semi urban areas. There is a vast variety in students admitted in the institute at UG level. When these students arrives in the Institute, they face many educational, social, emotional,

behavioral, language, economic and other difficulties for all these they need mentors to help them to come out of these situation and gain confidence of facing such situations bravely. Our faculties always help the students and give them proper directions to overcome from the stations and manage the stress and cope up from the situations. Every year, departments individually organize orientation sessions on the class commencement day for students of first semesters and explain the designing and implementation of the mentoring system of the department. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc are initially collected by the department through the student database format provided by the administration. Departments maintain the records of class tests/surprise tests, attendance records related to the reviewing of the performance of the students.

Departmental teachers maintain interaction with students through individual meetings, social networking groups. Teachers discuss with parents during parent teacher meetings and try to identify the problems faced by students and related issues. Time factor is a major constraint of the mentoring system, especially after introduction of the CBCS in 2013. To overcome this constraint, teachers sometimes suggest students to provide the list of difficult questions and problems faced by them while preparing for competitive examinations and then the teachers provide solutions to the students. Outcome of the departmental mentoring system in the current year (20182019) 1. Teacher student connectivity is improved. 2. Students of (20182019) batch have appearing for competitive examinations. Few students have joined police and army force.. 3. Most of the students are engaged in higher studies. 4. Students have participated in elocution and debate competitions and won the prizes. 5. College has been declared as champion in different events of intercollegiate sports events such as tennis and soft Ball. Our students represented university team at national level in Corf Ball event. Challenges The biggest challenge of the mentoring system is to increase the placement and enrollment. Problem of higher studies exists due to rural backwardness.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1350	16	1 : 84

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	16	1	0	5

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Bhausahab Vitthalrao Game	Principal (in-charge)	Sakal Yin - Best Principal Award
2018	Mr Shirish Ragunath Nandurdikar	Associate	Award of Best Sport Teacher

		Professor	
2019	Mr. Gautam Laxman Kolte	Assistant Professor	Ph. D. Awarded by Swami Ramanand Teerth Marathwada University, Nanded

[View File](#) [View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Year	20/04/2019	19/06/2019
BCom	BCOM	Year	29/03/2019	07/06/2019
MA	MA	Semester	13/05/2019	06/07/2019
MCom	MCOM	Semester	13/05/2019	04/07/2019

[View File](#)

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- Our college follows the planning and policies of Management and University regarding Continuous Internal Evaluation.
- Question answer method is used for the day to day review of teaching and learning.
- Group discussion is also the part of internal evaluation.
- Weaker student availed explanation on difficult issues.
- Orientation program organized for first year and semester students.
- Welcome discussions on topics from the syllabus on which research may be initiated
- Information, counselling and guidance of CBCS given to student.
- Welcome discussions on topics from the syllabus on which research may be initiated

Students asked to take classes of their fellow students in presence of any one faculty member • Regular test, presentation and tutorial methods are followed in the college.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college to the Savitribai Phule Pune University. Examination Academic Calendar prepared by SPP University is implemented for the semester and University examination. Internal Examinations are conducted at the end of each term and semester by the college. College informs students about the notices and circulars related to

the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website. The college applies oral and written examination pattern for the internal evaluation. Our management implemented centralized system for the internal evaluation since 201516. MG Vidyamandir has the own mechanism of examination system which controls and monitors the internal evaluation of colleges run by the management. The norms of Paper setting, Assessment and moderation are same as per the University. □ Highlights of our internal evaluation system

- Notification and Timetable of the internal examination is issued by the CEO of Management.
- Paper setters for the Term end examinations are appointed by the Examination Department of management on the basis of teaching experience of particular subject.
- Squad for the Term end examination is appointed by the management to monitor examination at various colleges.
- Central Assessment Programme is schedule by the each college as per the order of management.
- Answer sheets of evaluation interchanged among running colleges for the proper and justified evaluation.
- Secrecy is maintained at the each stage of examination.
- First Year result prepared by the management as per the available record of internal and university examination till the academic year 201819.
- The assessed answer papers were sent to particular college as per the schedule for further process of the result.
- Remuneration paid by hand and online to the bank account of faculties and Non teaching staff.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://acollegeyeola.com/download/Program%20and%20Course%20Outcomes.pdf>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	English	9	8	88.88
BA	BA	Hindi	18	11	61.11
BA	BA	Marathi	25	10	40.00
BA	BA	Politics	39	19	48.71
BA	BA	Economics	33	18	54.54

BCOM	BCom	Marketing Management	35	34	97.14
BCOM	BCom	Cost and Works Account	53	48	90.56
MA	MA	Economics	8	7	87.5
MCOM	MCom	Business Administration	34	33	97.5

[View File](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://acollegeyeola.com/download/Student%20SatisfactionSurvey2019%20.pdf>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	486	UGC	80000	62500
Minor Projects	486	UGC	235000	0

[View File](#)

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	15/06/2018

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	15/06/2018	NIL

[View File](#)

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	15/06/2018

[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	2	5.6
International	Hindi	4	5.6
International	Marathi	9	5.6
International	Politics	6	5.6
International	Economics	3	5.6
International	Geography	3	5
National	Hindi	5	5.7
National	Psychology	1	5.7
National	Marathi	1	5.5

[View File](#)

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/ International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Hindi	1

[View File](#)

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	0

[View File](#)

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	NIL

[View File](#)

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	19	11	0
Presented papers	4	17	9	0
Resource persons	0	0	7	10

[View File](#)

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC /Red cross/Youth Red Cross (YRC) etc during the year

Organisations through NSS/ NCC/ Red Cross/ Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Water Conservation	NSS and Forest Department	3	35
Tree Plantation and Conservation	NSS and Forest Department	17	100
Swachhata Pakhawada 01/08/2018 to 15/08/2018	NSS	3	35
Blood Donation Camp	Sports, NSS and Arpan Blood Bank	10	35
Maha Shramadan	NSS	3	35
Voters Registration and Awareness Programme	College, NSS and Tahsildar Office, Yeola	6	50
National Voter Day Programme	College	17	150

[View File](#)

3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Financial support to Cancer Patient	Contribution in Society Health	Daily Sakal and Manavata Cancer Centre	2
Social Work	Sanman Manusakicha	Sakpal Knowledge City, Nashik	0

[View File](#)

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the	Organising	Number of teachers	Number of students
-------------	------------	--------------------	--------------------

Name of the scheme	unit/Agency/collaborating agency	Name of the activity	participated in such activities	participated in such activities
Environmental Balance Scheme	NSS and Forest Department	Water Conservation	3	35
Social Forestry	NSS and Forest Department	Tree Plantation and Conservation	17	100
Swachhata Abhiyan	NSS	SwachhataPakhawada 01/08/2018 to 15/08/2018	3	100
Blood Donation	Sports, NSS and Arpan Blood Bank	Blood Donation Camp	10	35
Maha Shram Dan	NSS	Shram Dan	3	100
Scheme of Election Commission	College, NSS and Tahsildar Office,	Voters Registration and Awareness Programme	6	50
National Voter Day Programme	College	Voter Publicity through Rally	17	150
Scheme of Women Empowerment	College	Nirbhay Kanya Abhiyan	3	200
International Women Day	College	Lecture on Women Issues	5	200
Anti AIDS Programme	College and NSS	Awareness and Publicity of AIDS through Rally	17	150

[View File](#)

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

[View File](#)

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	15/06/2018	30/04/2019	0

[View File](#)

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kapase Paithani Yeola	03/04/2018	Running of Advance Diploma in Yeola Paithani and conduct of Practical	54
Gaurav Paithani Yeola	03/04/2018	Running of Advance Diploma in Yeola Paithani and conduct of Practical	54

[View File](#) [View File](#) [View File](#)

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
347000	167225

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing

Classrooms with LCD facilities	Existing
Video Centre	Existing

[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Book Smith	Partially	V21	2003

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12030	1643218	0	0	12030	1643218
Reference Books	10775	961555	9	2160	10784	963715
Journals	41	18689	6	6073	47	24762
e-Journals	103000	5750	0	0	103000	5750

[View File](#)

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	15/06/2018

[View File](#)

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	11	1	1	8	1	1	9	100	0
Added	2	0	0	0	0	0	1	0	0

Total	13	1	1	8	1	1	10	100	0
--------------	-----------	----------	----------	----------	----------	----------	-----------	------------	----------

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	http://acollegeyeola.com/

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
266504	266504	163422	163422

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• College avails funds from UGC and University for the infrastructure development. • College Library is digitized to avail all the facilities to faculties and student. • The administration automated through VRUDHHI software for the smooth and transparent functioning of the college. • Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of College is done by the management. • The college receives grants from UGC and University under various heads such as organization of seminar, minor and major research project, fellowship, sport items and other infrastructure facilities. • Maintenance and security of physical infrastructure is done under non-plan head such as telephone services, security guard, office expenses, travelling allowances, CCTV surveillance etc. • Our college registered under RUSA to get the financial assistance for the infrastructure development.

<http://acollegeyeola.com/download/Physical,academic%20andsupportfacilities.pdf>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Government and University Scholarships	796	2701230
b) International	NIL	0	0

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Training of Yoga	21/06/2018	100	01

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Free Coaching Guidance for Competitive examination	100	200	1	0

[View File](#)

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
---------------------------	--------------------------------	---

0	0	0
---	---	---

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	Kapase Group of Industries and Enzo Chem Pvt. Ltd. Yeola, Dist - Nashik	30	0

[View File](#)

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	8	BA	English	K J Somaiyya College, Kopargaon, Dist Ahmadnagar	MA English
2019	10	BA	Marathi	K J Somaiyya College, Kopargaon, Dist Ahmadnagar and SND College, Yeola	MA Marathi
2019	10	BA	Economics	Arts and Commerce College, Yeola	MA Economics
2019	8	BA	Politics	K J Somaiyya College, Kopargaon, Dist Ahmadnagar	MA Politics
2019	52	BCOM	Commerce	Arts and Commerce College, Yeola	MCOM Business Administration

[View File](#)

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET/IT	1

NE I	↓
Any Other	10

[View File](#)

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intercollegiate Net Ball Competition Men	University	44
Intercollegiate Lawn Tennis Competition – Men and Women	University	40
Gandhi Vichar Manch – Written Examination	State	85
Elocution Competition	College	10
Rangoli	College	30
Pak Kala	College	15

[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver Medal in Corf Ball Competition	National	1	0	84 and 23	Rohit Arjun Sonawane and Darshan Dasharath Gaikwad

[View File](#)

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is an nominated body and always joins hands with faculty members and college administration to ensure overall development of the college. Students' council formulated as per the guidelines of the Savitribai Phule Pune University. Maharashtra Public University Act 2016 availed the provision of Student Council through

general election. Due to stay of Maharashtra Government, Student Council Election process is withheld till the further notification. Nominated Student Council is the existing system of Student Council. Student council is elected every year having the representatives from each class of the Institution. Class representatives elect University representatives. Student Development Officer implements the election process under the guidelines of Principal. The student council strives for overall effective functioning of day to day activities. The Institution has student representatives on academic and administrative committees for the smooth and decentralized functioning of the college. The student council representatives approach the institution regarding problems of extracurricular activities, maintenance of facilities, sports etc.

□ Roles of the Student Council

- To represent student related matters and activities in the college.
- To solve the problems of student of the college.
- To help needy student of the College.
- To handover demands of student to the Institute administration.
- To promote and encourage student participation in the college activities.

□ Responsibilities of the Student Council

- To promote discipline and healthy educational environment in the college.
- To give information about the student related matters
- Publicity of the activities as well as policies of the Government, University and College.
- To maintain social harmony in the college.
- To contribute for the national integrity.
- To observe national importance days and celebrate programmes in the College.
- Encourage student participation in academic, research, social and environmental activities of the college.
- To act as a mediator between Ex student and student.
- To contribute as a messenger of the student.
- To contribute for the prohibition of ragging, harassment, smoking and discrimination
- To contribute for the security and rights of female student.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

Our college Alumni association is not registered but it exists in the college as per the policies of the administration. The priority will be given to complete the process of registration of the alumni. Alumni Association: Sr. No. Name Designation
 1 Prin. Dr. B. V. Game Chairperson
 2 Vice Prin. Prof. S. D. Gaikwad
 Member 3 Prof. D. K. Kannor
 Member 4 Mr.

Arjun Kokate Member 5 Dr. Chanchal Ghosh Member 6 Mr. Shankar Bachhav Member 7 Prof. T. S. Sangale Asst. Secretary 8 Prof. S. R. Nandurdikar Secretary

□ Role of the Alumni Association • To contribute as a mentor and supporter of the college. • To contribute in solving the problems of the college. • To contribute in policy making of the College. • To contribute as a financial supporter and adviser. □ Responsibilities of the Alumni Association • To contribute as a part of the college in various activities of the college. • To suggest recommendations for the overall development of the college. • To contribute as a coordinator of administration, staff and student. • To act as a mediator between society and student.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization and participative management 1. Decentralization The institution has a mechanism of providing operational freedom to various functionaries in order to ensure a decentralized governance system. The Institution implemented following practices of decentralization and participative management. 1. Decentralized Administration - College Development Committee, Principal, Vice Principal, Office Superintendent, IQAC Co-ordinator, Faculties and Non-teaching Staff and Student are the part of decentralized administration. CDC is the local management representative which involves in planning, policies and monitoring of the College. CDC coordinates college between management and Government authorities. • Principal is the member secretary of the College Development Committee and chairperson of the Internal Quality Assurance Cell. The Principal in consultation with the management and CDC nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the Management, CDC and IQAC. • Vice Principal is the member of the College Development Committee and Internal Quality Assurance Cell. He plays the role of mediator between administration and Staff. • Office Superintendent is the member of the College Development Committee and IQAC. Office Superintendent has been shouldered the responsibility of Human Resource. He is the administrative officer who handles all the activities under the supervision of Principal. He is the Information Officer of the College.as per the Information Act of India. • IQAC Coordinator is crucial in ensuring the effective functioning of all the activities of the college. He implements activities of the College as per the guidelines of NAAC under the monitoring of Principal and Vice Principal. He exercises duties and responsibilities to maintain academic and administrative development of the college. • Faculties and Non teaching Staff are representatives of the various committees and cells nominated by the

management and principal as per the guidelines of UGC and university. The various committees contribute in the activities of the College. • Student representative is the Member of CDC and IQAC of the College. Student representation is maintained through representation on various committees of the College. Principal nominates student on various committees of the College. 2. Participative and Inclusive Management Institution always involves faculties, non-teaching staff and student in the decision making and implementation of policies. Faculties, non-teaching members and student are the representatives of following committees.

- College Development Committee
- Internal Quality Assurance Cell
- Examination and Evaluation Committee
- Academic Research Committee
- UGC Other Grant Committee
- RUSA Committee

Practice of participative and inclusive management resulted in job satisfaction, work with dignity, creativity with responsibility and fulfillment of the objectives of Institution.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As the College is affiliated to Savitribai Phule Pune University, college follows the curriculum of the university. The University has a policy of development of curriculum for all UG and PG programmes after every four years. At the curriculum upgradation process University conduct subject wise syllabus framing workshops in various colleges and invite experts from board of studies for curriculum modification. The faculties in different colleges participate in workshop they interact with experts and gave their suggestions to expert. The committee of experts considers all the inputs and finally decides the content of the course.
Teaching and Learning	To achieving the intended learning outcomes the following strategies are implemented by the faculties: • The faculties use various interesting teaching techniques for improving the students subject understanding and their grasping power. • Faculties prepare the teaching plan at the beginning of the year. • Effective teaching methods such as lectures with interactive discussions, group discussions, seminar presentations and power point presentations etc. are implemented to enhance academic performance of the students. • Academic and psychological counseling provide the students to cope with tension, exam stress and progress well in their studies. • Teaching and Learning strategies are implemented according to student's feedback.

	<p>and learning processes is improved according to student's feedback. • The faculties are focuses on the practical aspects of every topic and with the help of real life examples they make their subjects more interesting.</p>
Examination and Evaluation	<p>Exams are conducted as per the University guidelines. • The examination committee is formed by the Institution for smooth functioning of exams. • UG courses have annual pattern, as per the university norms institution conduct first term exams and submit online marks to the university and the final exams are conducted by the affiliating university and the evaluation of final answer scripts are done by examiners appointed by university. • PG courses have semester pattern, so the semester examinations and evaluation of answer scripts are conducted by the affiliating university. College conducts only internal assessments such as Class tests/ surprise tests, student seminars interactive sessions and practical examinations etc are conduct by the departments. The practical examination is conducted with internal and external examiners appointed by the University • Since 2015, question papers are provided online by the university. • Student marks are submitted online to the university by university portal method. • For maintaining the confidentiality of the students university has implemented barcode and hallmark sticker method.</p>
Research and Development	<p>Academic and Research Committee of the College is involved in the planning and implementation of research and development of the college. Dr. Manisha Gaikwad is the coordinator of ARC who is engaged in implementation of the research development strategy of the college. • Encouraging research by faculty members, which has resulted in their national and international publications • Encouraging faculty members to undertake major and minor research projects. • Faculty members are presently undertaking major and minor research projects funded by UGC and ICSSR • Initiatives to increase UGC approved journal subscriptions in the central library • Encouraging research projects and other research activities of the student</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>As a post NAAC initiative, the college has encouraged the use of ICT based techniques of study by arts departments. Computers have been allotted to different academic and administrative departments. The physical infrastructure has also received sincere attention from the college authority. Renovation and up gradation of laboratories, subscribing journals for the central library, purchase of new computers, printers etc have been proposed under the scheme of QIP of Savitribai Phule Pune University. Our college has submitted the proposal to RUSA for the infrastructure development. College provide QIP and other ICT tools to increase the use of</p>

	<p>development. College avails OHP and other ICT tools to increase the use of ICT in teaching.</p>
Human Resource Management	<p>To facilitate human resource in the college, the Institution takes following efforts for students and Staff:</p> <ul style="list-style-type: none"> • Management nominated Office Superintendent for solving the issues regarding HR management. • Students are encouraged to participate in seminars and debate etc to enhance their skill and experience. • Human resource management of the college always provides opportunities to the students and the faculty members for the higher studies as well as to involve in research and development activities. • College organizes various awareness programmes and guest lectures on different topics to enrich students and staffs knowledge. • Encouragement to staff to participate in academic development programs such as attending RC, OC, workshops, seminars etc sponsored by MHRD, HRDC and UGC. • Staff delivered lectures as a resource person for various workshops, seminars and conferences organized by different colleges and organizations. • Career Advancement Schemes is applied for the promotions of the faculties. • Non teaching promotions given as per the decision of the Institution. • Fellowships and Special leave is given for higher education programs like PhD and Post Doctoral , ,Research. • The college always tries to make optimum use of the available human resource.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • MOU signed with Kapase and Gaurav Paithani Industry. • Commerce department carry out study tours Industrial visits as part of the curriculum academic as well as research activities. • The college regularly organized lectures by industry experts and domain experts. • The faculty members have collaborated with state level eminent academicians and researchers and published their research papers collaboratively with them.
Admission of Students	<ul style="list-style-type: none"> • The college has an active website www.accycollege.com which is updated regularly and all the details of the institution are placed on the website. • The college follows the online admission process. • Admission of students is started after declaration of results of 102 examinations. • Fully online admission system from application to admission and students is admitted on the basis of merit. • For the academic year 2018-19, total 1350 students have enrolled for UG and PG courses. • Vrudhhi Software is applied for the online admission. • College admission committee is responsible for counselling, guidance and transparency in the process of admission. • Computer Centre avails the facility of online admission process.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> •Management encourages paperless administration in Colleges. •Separate software is provided to the colleges for monitoring and maintenance of integral mechanism. •Fully Office automation is proposed which will include students' database, faculty and staff database, feedback system etc. •Library automation has been initiated by the use of special software.
Administration	<ul style="list-style-type: none"> •Administration activities through Vrudhhi Software provided by the management. •Office automation. •Email method is used for the fulfillment of all the activities. •Notices and circulars are uploaded on college website and communicated to different departments through email from the office of the OS. •College has proposed complete office automation under RUSA scheme. •Management developed separate mechanism for the monitoring and transparent functioning of the college.
Finance and Accounts	<ul style="list-style-type: none"> •Receipt of admission fees is completely online •Salary of faculty members and staff is transferred directly to the bank account. •Payment for the work orders is done through PFMS according to UGC and government guidelines. •The institution has been using competent software to maintain and manage the inflow and outflow of the finances which is availed by the management.
Student Admission and Support	<ul style="list-style-type: none"> •Applications are submitted for admission to different courses through the online admission portal of the college •Merit list is prepared and uploaded by fully computerized system •Online counseling is scheduled based on the merit list of candidates •Contact numbers of all members of Anti Ragging Committee, Anti Ragging Squad and Student Grievances Committee have been uploaded to the college website
Examination	<ul style="list-style-type: none"> •Online filling of examination forms. •Online filling of internal marks on University portal. •Paper setting and assessment order issued online by the university. •Online remuneration of the internal and university examination work. •Online result. •Online process of convocation

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2018	Mr. S. U. Chavan	State level seminar on Recent trends in Language, Literature, organized by MGV's KBH Arts, Science and Commerce College, Nimgaon, Dist Nashik 2829 Dec. 2018	NIL	450
2018	Mr. R. N. Wakale	State level seminar on Recent trends in Language, Literature, organized by MGV's KBH Arts, Science and Commerce College, Nimgaon, Dist Nashik 28 and 29 Dec. 2018	NIL	990
2019	Mr. R. N. Wakale	Conference on Tribal Literature organized by HPT Arts and BYK Commerce College, Nashik 18 and 19 Jan. 2019	NIL	1260
2019	Mr. S. U. Chavan	International Conference on Innovations in teaching, learning and evaluation in higher education organized by LVH Arts, Science and Commerce College, Panchavati, Nashik 23 and 24 Jan. 2019	NIL	2230
2019	Mr. S. U. Chavan	International Conference on Culture, Society and Media adaption, organized by KTHM College, Nashik 4and 5 Feb. 2019	NIL	1730
2019	Mr. R. N. Wakale	International Conference on Culture, Society and Media adaption, organized by KTHM College, Nashik 4 and 5 Feb. 2019	NIL	2060

[View File](#)

6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Staff Academy Lecture	NIL	21/12/2018	21/12/2018	15	0

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	01/09/2018	21/09/2018	21
Refresher Course	1	11/10/2018	31/10/2018	21
Refresher Course	1	11/10/2018	31/10/2018	21
Refresher Course	1	10/12/2018	30/12/2018	21
Refresher Course	1	20/02/2019	12/03/2019	21
Short Term Course	1	17/12/2018	23/12/2018	7

[View File](#)

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	14	14

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Health Insurance Scheme, Group Insurance Scheme, Cooperative Credit Society, Leaves, pension, gratuity, loan etc as per Govt. Rules, opportunities for career development	Maharashtra Govt. Health Insurance Scheme, Group Insurance Scheme, Cooperative Credit Society, Leaves, pension, gratuity, loan etc as per Govt. Rules, opportunities for career development	Government Scholarships, Group Insurance Scheme, Savitribai Phule Pune University sponsored Scholarships and Insurance Schemes, Sport and Gym facilities, concessional bus passes, Counseling

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

1. **Financial Management** The Institution has a transparent and well planned financial management system in which Government and UGC are the main sources of funds. Principal is the chief custodian of all resources of the college including finances and works out plans for utilization of college funds in consultation with the College Development Committee. For effective and efficient use of available financial resources, the college adopts the following mechanism.

- All the finances of the college are deposited in different public sector bank accounts and cheque system is followed for withdrawals.
- Grants received from

UGC are utilized as per the rules and regulations. • Library Books and Journals, computers and sport material are purchased under the centralized system of the management MG Vidyamandir. • All developmental activities of the college are carried out under the supervision of CDC and other committees that include representatives from teaching, non-teaching staff and students. • Collection and deposit of examination fee and other fees from students are entrusted to respective administrative section. The Institution is a government aided institution. Financial audit is conducted by management CA as well as Government CA. The institution has established a system to audit all the financial transactions by both internal auditors and auditors of external agency. The books of accounts and the supporting evidences are subjected to both internal and external audit. The internal audit practices to monitor financial management of the institution ensure sound financial health of the institution. The internal audit is carried out to take care of the requirements specified. External audit carried out ensures total compliance with statutory requirements and obligations. The external audit is carried out as per the norms. Both internal and external financial audits carried out regularly. 2. Resource Mobilization Policy The Resource mobilization policy focuses on achieving the goals and target of the institution ensuring accountability and transparency. The management coordinates and monitors the optimal utilization of the funds for the promotion of learner- centric ecosystem. • The Institution is managed by MG Vidyamandir which is registered under Public Trust, which ensures the income generated is spent optimally in the institution itself. • A financial advisory body is in place to manage the managed funds. The government and UGC funds utilized as per plan under the guidance of College development Committee. • Funds are provided to meet the infrastructure requirement of the institution while starting new programmes and centers. • The University provides financial supports to seminars/workshops. • Adequate funds provided for Sports and Cultural activities • Government and University Scholarships provided to backward and needy student. • Provident fund(PF) and Employee State Insurance(ESI) benefits are provided to the faculties and non teaching staff. □ Financial Resources of the institution are 1. Tuition fee 2. Grant-in-Aid of Maharashtra Government 3. College Development Fund 4. UGC Fund • Tuition fee is used for the infrastructure and academic activities. • Government funds are optimally used for which it is sanctioned. • University Grants Commission funds utilized properly as per the allocation.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

[View File](#)

6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	Government	Yes	Management

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Our College believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent teacher association, yet interactions of teachers with parents during parent teacher meetings of different departments come up with new suggestions related to the overall development of the students. Following changes is the outcome of activities of Parent - Teacher Association. 1. Teachers have been able to communicate with parents to prevent early marriages of girl students. 2. Presently, the female students enrollment is higher than male student. 3. Faculty members maintain attendance record of students randomly. 4. Parent teacher association involve in solving the problems of student.

6.5.3 - Development programmes for support staff (at least three)

1. Financial support through Cooperative Credit Society 2. Promotional Opportunity as per seniority and Academic improvement 3. Savitribai Phule Pune University Award for M. Phil. and Ph. D. Research Degree. 4. They are also provided assistance for economic facilities such as pension schemes/loans, different leaves like earned leaves, extra ordinary leaves in accordance with government norms.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

The peer team for the 2nd cycle made recommendations for quality enhancement. The institution took initiatives to fulfill the recommendations of peer team as under. 1. Recommendation - use of solar energy in campus may be initiated. Initiative - The institution has installed solar energy system. 2. Recommendation - Research publications to

be made in referred journals with impact factor. Initiative - Research papers published in UGC approved journals by the faculties. 3. Recommendation - Automation of office and library may be completed Initiative - The institution completed the automation of library and office. 4. Recommendation - Expanded computer and internet facility may be provided to the student. Initiative - The institution availed the computer and internet facility to the student.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Organization of Workshop on New Accreditation Process	31/07/2018	31/07/2018	31/07/2018	30
2018	Tree Plantation	31/08/2018	31/08/2018	31/08/2018	100
2018	Voter Awareness and Registration	08/09/2018	01/08/2018	08/09/2018	50
2018	Meeting attended by Principal about NAAC which is arranged by Director of Higher Education	14/11/2018	14/11/2018	14/11/2018	1
2018	Submission of AQAR 201718	31/12/2018	01/12/2018	31/12/2018	4
2019	Feed Back Collection and Analysis	25/04/2019	15/06/2018	25/04/2019	10
2019	Promotion of Career Development Programme	30/04/2019	15/06/2018	30/04/2019	4
2019	Celebration of National importance days and organization of lectures on various issues	01/05/2019	15/06/2018	01/05/2019	100

[View File](#)

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1 - Institutional values and social responsibilities**7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)**

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nirbhaya Kanya Abhiyan	26/02/2019	26/02/2019	200	0
Nirbhaya Kanya Abhiyan	27/02/2019	27/02/2019	200	0
Nirbhaya Kanya Abhiyan	28/02/2019	28/02/2019	200	0
International Women Day	08/03/2019	08/03/2019	150	50

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:**Percentage of power requirement of the University met by the renewable energy sources**

- College has installed solar power system and it is capable to fulfill the need of power. Solar system is capable to fulfill requirement of more than 80 energy of the institution • Faculty address on Global Warming, Energy, Sustainable Development and Climate Change. • "Save energy" initiative is taken by the college to make staff and students aware by making them switch off lights and fans before leaving the office and classroom. • Tree plantation and conservation at college premises.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Any other similar facility	Yes	1

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	06/09/2018	1	Blood donation camp with Arpan Blood Bank	Blood donation	35
2019	1	1	25/01/2019	1	Voter Rally	Awareness	65

[View File](#)

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics Code of conduct	30/04/2019	<p>Code of Professional Ethics Education is capable of developing individuality and worthiness. At all times, education has built on value-system, conducive to the development of physical, intellectual, moral life. The code of conduct for professional ethics is strictly followed in the college by each and every stakeholder. College Principal: a) Principal is providing inspirational and motivational value-based academic and executive leadership to the college through policy formation, operational management, organization of human resources and concern for environment and sustainability. b) Principal is acting as steward of the college's assets in managing the resources responsibility, optimally, effectively and efficiently for providing a conducive working and learning environment c) Principal is Promoting the collaborative, shared and consultative work culture in the college, paving way for innovative thinking and ideas d) Principal is participating in extension, co-curricular and extra-curricular activities, including the community service. j) Principal is not allowing discrimination on the basis of caste, creed, religion, race, gender or sex in the College. Vice Principal: a) Vice Principal is acting as a Co-ordinator between Staff and student. b) Vice Principal is performing the responsibility of academic and evaluation co-ordinator. c) Vice Principal is performing all responsibilities of the Principal in absence of him. d) Vice Principal conducts and participated in extension, co-curricular and extra-curricular activities, including the community service. e) Vice Principal is engage in monitoring and controlling the discipline in the institution. f) Vice Principal is acting as a messenger of all the stakeholders of the institution. Office Superintendent: a) Office Superintendent is acting as a middleman of academic and administrative activities. b) Office Superintendent is maintaining and updating service books of all the teaching and non-teaching staff. c) Office Superintendent scrutinizes admission eligibility documents and registers of admission. d) Office Superintendent</p>

supervising and maintaining personal files of staff and faculty. e) Office Superintendent is keeping discipline and work schedule of class IV employees. f) Office Superintendent is maintaining leave register. g) Office Superintendent is maintaining movement register for staff under office administration. h) Office Superintendent is maintaining records of all correspondence. i) Office Superintendent is performing the duty of information officer of the institution. j) Office Superintendent is responsible for all the matters assigned to establishment section, student section, stores section, maintenance section and security section. k) Office Superintendent is handling the biometric requirement. Teachers and their Responsibilities: Teachers are obligated to perform according with the ideal values and ethics of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teacher should be calm, patient and communicative by temperament and amiable in disposition. Teacher: a) Teachers are engage in professional growth continuous through study and research. b) Teachers are participating in professional meetings, seminars, conferences for the improvement of knowledge c) Teachers are maintaining active membership of professional organizations and strive to improve education and profession through them. d) Teachers are performing their duties in the form of teaching, tutorials, practicals, seminars and research work, conscientiously and with dedication. e) Teachers are discouraging and not indulge in plagiarism and other non ethical behaviour in teaching and research. f) Teachers are abiding by the Act, Statute and Ordinance of the University and to respect its ideals, vision, mission, cultural practices and tradition. g) Teachers are engaged in carrying out the functions relating to the educational responsibilities of the college and the university. h) Teachers are participating in extension, co-curricular and extra-curricular activities, including the community service. Librarian: a) Librarian discourages and not indulge in plagiarism and other non ethical behavior in teaching and research. b) Librarian prepare and issue Library cards to students and staff. c) Librarian follow up return of books issued to students and staff

c) Librarian follow up return of books issued to students and staff members. d) Librarian maintains fine collection register and instruct students to deposit the fine. e) Librarian displays new arrivals by photocopy of the cover page of the books and journals. f) Librarian receives international journals magazines and highlight important articles news. g) Librarian compiles back volumes of journals and periodicals and arrange for binding and stacking. h) Librarian maintains the day wise records of visits of staff faculty members in library. Non-Teaching Staff: a) Non-Teaching staff working in the College office or departments remains on Duty during College hours. b) Non-Teaching staff wears the Uniform provided by the Management and always wear their identity badge during working hours. c) Non-Teaching Staff assigned to Library is keeping cleanliness. d) Non-Teaching Staff working under the particular banner is maintaining stock register for all the articles, equipments etc. e) Non-teaching staff is performing duties as instructed by the authorities to whom they are attached. Student: a) Students are following code of conduct and maintaining discipline in the institution. b) Students are behaving politely with the teachers, non-teaching staff members, and the staff in the library colleagues. c) Dress Code is implemented successfully in the college and students are following the same. d) Students are parking their vehicles in the parking zone allotted to them. d) Students are attending lectures and other important activities related to them and nation. e) Students are away from the bad habits such as smoking and drinking. f) Students are maintaining discipline in the college. i) Students are following the rules and regulations in the college. j) Students are away from the activity which is harmful to the college, society and nation. k) Student are strictly following the policy of equality and they are not engaged in religion and caste base discrimination in the college premises. l)

Students are participating in the sports, cultural and other extra-curricular activities. o) Students are following examination rules and code of conduct. p) Students are following process of online admission and submit essential documents. q) Students are maintaining average attendance of 80. r) Students are not involved in Ragging which is strictly prohibited in the college premises and outside. s) Students are participating in Annual Social Gathering, Academic, Co-curricular and Extra Co-curricular activities of the college.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Population Day	11/07/2018	11/07/2018	200
Social Justice Day	26/07/2018	26/07/2018	220
Mahatma Gandhi Jayanti	02/10/2018	02/10/2018	150
Constitution Day	26/11/2018	26/11/2018	200
International Women Day	08/03/2019	08/03/2019	200

[View File](#)

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tree plantation and conservation programmes are organized by college and NSS.
- Board of Student Development and National Service Scheme departments are continuously engaged in Swachhata Abhiyan and environmental activities.
- Green and Clean Campus campaign - Committee for the identification and preservation of the natural resources functional in the college campus.
- The campus has been declared as Tobacco and plastic free zone.
- Notice of prohibition of NO SMOKING is displayed in the college.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

A) Dress Code 1. Title of the practice: Dress Code for the Student 2. Goal Our College is situated in comparatively backward area of Nashik district. Most of the students are from rural area. Most of the Students are socially and economically backward. The College strictly applies dress code for achieving the goal. The College discipline committee is instrumental in the implementation of dress code. The goals of the practice are as under 1. To maintain discipline in the college premises and classroom 2. To maintain the equality culture among student 3. The context The dress code system is general but new for the student. The students do take some time to familiarize and feel more comfortable with the practice of dress code. College discipline committee aware student about the practice. Notice of dress code displayed on the notice board. College publishes instructions of dress code in the prospectus. 4. The practice Student are not allowed without prescribed dress in the college. The College discipline committee is instrumental in the implementation of dress code. Dress code promotes discipline and suitable atmosphere which emphasizes academics and promotes good behaviour. Dress code encourages students to concentrate on study. Affordable

to each family and it is helpful to create equity among student. Dress code is helpful to social harmony without discrimination. Dress code is the medium of respectable appearance with self respect and confidence. Dress Code maintains smooth functioning and it makes the student feel united. Dress Code increases the concentration level of the student. Dress code reduces the gap between rich and poor students. Dress Code saves the time. It is helpful to maintain order and identity of student. It is a symbol of being student. Dress code highlights the difference between Teacher and student. B) Implementation of new course as per Local requirement 1. Title of the practice: Advance Diploma in Yeola Paithani 2. Goal: Yeola is famous for Yeola Paithani. Our College is situated in comparatively backward area of Nashik district. Yeola is a business town which specialize in Yeola Paithani. Most of the students are from rural area and they working in shops and Paithani houses. Some of the student got the skill of Paithani weaving but they need opportunities as an owner. Our College started the Diploma in Yeola Paithani as Community College under NSQF. Nodal Officer Mr. T. S. Sangle and his team implemented the course successfully. The goals of the practice are as under 1. To avail the skill development opportunity as per local need. 2. To orient students about trend of Paithani 3. To equip students with basic skills of making of the Paithani 4. To make students aware of the various job -opportunities associated with Paithani 5. To make students aware of innovations in making of the Paithani 3. The context: A course sanctioned by National Skill qualification Framework under the scheme of Community College. This course has historical and cultural significance. The course has academic flexibility and every stage has level of NSQF. It is approved by UGC and SPP University. The duration of the course is 02 years. The Intake capacity of the course is 60 and necessary qualification is XIIth Standard passed student of any board. 4. The practice: College student and other interested persons having qualification and interest were enrolled for the course. 50 Student enrolled for the first year of Diploma in Paithani. The specialized faculties recruited from the academic and practical field of Paithani. Infrastructure facilities and amenities provided for the smooth functioning of the course. 48 students passed the first year and they are enrolled for the IIInd year. MoU with Kapase Paithani and Gaurav Pithani will provide employment and Self employment opportunities to the Diploma holders of the college. This practice will provide the need base education in real term.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://acollegeyeola.com/download/Best%20Practices.pdf>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The motto of the institution is Bahujan Hitay Bahujan Sukhay (Benefit and prosperity to the

THE MOTTO OF THE INSTITUTION IS BANUJAN NITAY BANUJAN SUKRAY (BENEFIT AND PROSPERITY TO THE MASSES). The pioneer of institution, Late. Karmaveer Bhausahab Hiray a great educationist, clearly signifies to strive for academic excellence by exploring the potentialities of economically and socially weaker sections of the society by providing them opportunities to face global challenges. Our college is providing higher education to the rural and downtrodden student of the society. • Social Gathering and Prize Distribution • Celebration of Important National and International Days • Felicitation of Women from the Downtrodden Society • Contribution in Social Activities • Eco friendly Initiatives • Financial Support to Poor student • Career Guidance • Counselling • Publication of College Magazine Unmesh • Lecture Series for Student and Senior Citizens • Scholarship Guidance, counselling and implementation • Fee waiver scheme • Tree Plantation and Conservation - Samajshree Prashantdada Hiray Tree Plantation Abhiyan at Kolgaon Tal Yeola Dist Nashik • Concession and installment facility at the time of admission to the needy student • Participation in activities such as Voter Awareness Rally and ANTIAIDS Rally • Reservation Committee representing Teacher, Staff and Student • Need base Course - Diploma in Yeola Paithani • Charity contribution of faculties • Student won Silver Medal in National Sport event of Corf Ball • Association with Arpan Blood Bank since last 15 years • Swami Ramanand Teerth Marathwada University Nanded awarded Ph. D. to Mr. G. L. Kolte • Award won by and Prin. Dr. B. V. Game, Shirish Nandurdikar and H. G. Bachhav for contribution in social progress and development of sport • Lecture series for Girls under Nirbhaya Kanya Abhiyan

Provide the weblink of the institution

<http://acollegeyeola.com/download/College%20distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

• To introduce new programme Bachelor of Vocation. • Fully Office automation. • Digital Library. • Implementation of Online feedback system. • Registration of Alumni. • Organization of Career Counselling and Placement activities. • Registration of faculties as PG teacher and Research Guide. • Organization of National Seminar. • To Increase Information, Communication and Technology Facilities.